



# MINUTES

## Parkway West Middle School

### PTO General Meeting

January 28, 2025 | 7:00PM-7:40PM

VIRTUAL

LINK: <https://meet.google.com/rrb-uobg-pxq?hs=122&authuser=0>

**BOARD MEMBERS:** Casey Pfarr (President), TBD (President-Elect), Stephanie Stokes (VP, Fundraising), TBD (VP, Community Events), Tamara Welliver (VP, Communications), Mary Curtis (Secretary), Sarah Masterson (Treasurer), Myriam Andrews (Former President)

**PRESENT:** Casey Pfarr, Tamara Welliver, Lauren Diechmann, Christina Merriman, Jodi (?), Mary Curtis, Dr. Kealen, Sarah Masterson

#### ORDER OF BUSINESS:

1. **Welcome – Casey Pfarr**
2. **November Meeting Minute Approval – Casey Pfarr**
  - a. First approval Lauren Diechmann; Second approval Tamara Welliver
3. **Treasurer Report – Sarah Masterson**
  - a. 2023-2024 Taxes: should be filed by next month.
  - b. Fun Run: closed out expenses; next year will account for coffee truck as well (donated this year).
  - c. 6<sup>th</sup> Grade Party: closed out expenses; will look to estimate attendance income next year.
  - d. Fun Food Days: need to adjust the budget to increase expenses by \$1.1K to \$2.4K to accommodate the need.
    - i. Casey motioned to vote
    - ii. Tamara motioned to approve
    - iii. Mary seconded approval
    - iv. All remaining votes were Yays, No Nays
4. **President Report – Casey Pfarr**
  - a. Review of Dec/Jan events:
    - i. Fun Food Day #3 - Friday, Jan 24th; A Success!
  - b. Teacher Grants: remaining budget ~\$670.00; Dr. Kealen to put the word out again to teachers.
  - c. Capital Project / School Improvement – backlit school marquee sign; estimating ~\$20K (raised over 2 years)
  - d. PTO Board and Committee chair positions: Start Recruiting for 2025-2026 school year
    - i. Available positions include: President, President-Elect (VP), VP Fundraising, VP Community, Secretary
5. **Fundraising Report – Stephanie Stokes**
  - a. Longhorn Legacy Update
  - b. Trivia Night 2025: Friday, Mar 7th @ Trinity Lutheran Church
    - i. Theme: Playdate - Childhood Toys & Games
    - ii. Silent Auction donations already coming in
    - iii. SignUp Genius out for volunteers (posted online and in Longhorn Way
    - iv. Committee Chairs, emcee, and auction vendors booked
  - c. Spirit Wear Sales: Holiday Boutique made ~ \$2.6K profit; parents interested in spring boutique (made to order)
  - d. Spirit Night Monthly Fundraisers:
    - i. Dec 2024 - Kendra Scott recap: ~\$80 profit; did not perform as well as expected but Kendra Scott dropped a BOGO sale right before.
6. **Community Report – Casey Pfarr**
  - a. Grade Level Parties:
    - i. 6th grade - Jan 23, 2025 - A Success!! Thank you to all the volunteers!! Roughly 201 (~75%) responded yes
    - ii. Upcoming: 7th grade - Jan 30, 2025 (219 yeses); 8th grade - Feb 6, 2025 (TBD)
  - b. 8th Grade Celebration: Planning/Fundraising efforts underway
    - i. Texas Roadhouse Fundraiser February 19, 2025
    - ii. Tues, May 27, 2025 - Six Flags field trip
    - iii. Wed, May 28, 2025 - HS booked for celebration (6pm in gym) and after party (immediately afterwards)
    - iv. Would be great to have 6<sup>th</sup>/7<sup>th</sup> Grade parents to volunteer for 8th grade celebration
    - v. Sweet Scarlet Bakery: 8<sup>th</sup> Grade Cookie Decorating Kit Fundraiser for Valentine's Day; proceeds will support party
7. **Communications Report – Tamara Welliver**

**8. Principal's Report - Dr. Adam Kealen**

- a. School goals – discipline looks great; achievement scores look excellent; shared slide on MSIP 6 (MAP) Results
  - i. Status is achievement; total points achieved was highest in STL area schools
  - ii. Prime Center (think tank through SLU) reached out, measures student growth off MAP scores. We were 17<sup>th</sup> in state out of 500 middle schools. Only school in this area on the top 20 list and largest school (>200) on the list.
- b. Averaging 75-80% attendance from grade level students, which means that kids are really enjoying school and each other.
- c. State of the District is next week (Feb 5<sup>th</sup>)
- d. West Regional Art show is Feb 6<sup>th</sup>

**9. New Business - None**

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**Upcoming Dates:**

**January**

W, 29 2-Hour Early Release

Th, 30 7<sup>th</sup> Grade Party, 3:30-5PM

**February**

M, 3 Staff Appr. Stock the Lounge

Th, 6 8<sup>th</sup> Grade Party 3:30-5PM

Th, 13 2-Hour Early Release

F, 14 No School - Professional Development

M, 17 No School - Presidents Day

T, 18 PTO General Meeting, 7PM

F, 21 Fun Food Day #4

**March**

F, 7 Trivia Night

F-F, 14-21 Spring Break

M, 24 School Resumes

F, 28 Half Day